

Recognition
Program for the Inuit and First Nations arts
Revitalization, creation and transmission

MON DOSSIER



Register for [Mon Dossier CALQ](#) and complete your grant application online.

An application must be filed at least four weeks before the project is to commence for it to be deemed admissible.

In keeping with Inuit and First Nations traditions, the Conseil provides the opportunity to orally present a project involving reappropriation, creation or information transmission. After completing the initial identification page of the form, the applicant should simply follow the oral presentation instructions for the other sections. **If you are applying for the first time, you are advised to get in touch with the contact person for this program.**

Name of applicant

Form of address	<input type="checkbox"/> Mr.	<input type="checkbox"/> Ms.	<input type="checkbox"/> None (Non-binary or other)
Last name	First name		
Year artistic practice started _____			

Artistic discipline(s) (Specify the relevant discipline(s) for your project and indicate the speciality, area or literary genre)

<input type="checkbox"/> Architectural research	<input type="checkbox"/> Digital arts	<input type="checkbox"/> Music
<input type="checkbox"/> Arts and crafts	<input type="checkbox"/> Film and video art	<input type="checkbox"/> Popular song
<input type="checkbox"/> Circus arts	<input type="checkbox"/> Literature and storytelling	<input type="checkbox"/> Theatre
<input type="checkbox"/> Dance	<input type="checkbox"/> Multidisciplinary arts	<input type="checkbox"/> Visual arts
Specialty, field or literary genre _____		
Examples : <input checked="" type="checkbox"/> Visual arts: specialty or field: drawing or pyrography (wood burning) <input checked="" type="checkbox"/> Literature: literary genre: storytelling		
<input checked="" type="checkbox"/> Métiers d'art : beading or fabric painting <input checked="" type="checkbox"/> Theatre: puppetry		

Amount requested (maximum \$50 000)

Total amount requested	_____ \$ _____
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Project

Project title:	_____	
Completion dates:	Starting date (year/month/day)	Completion date (year/month/day)
Completion location:	_____	
Does the project require the use of digital technologies?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Summary (maximum 250 characters, including spaces)

Empty box for summary text.

Instructions to send files

Until further notice, the Conseil will receive the application file via [WeTransfer](#), at the following email address: sara.thibault@calq.gouv.qc.ca.

However, to ensure your personal information is protected, it is your responsibility to password protect the files you send.

1. Sign the completed Personal Information form.
2. Place all files (**as described in the “Required documents” section**) to transfer via WeTransfer in a compressed file, **in password-protected 7-Zip format**. If you do not know how to do so, here are a few helpful references: [downloading 7-ZIP](#), for Mac users [downloading Keka](#); [protecting a file or ZIP file](#).
3. Send the file via [WeTransfer](#) to sara.thibault@calq.gouv.qc.ca.
4. Send the recipient the password to open the file through a separate communication.

I understand that the use of email offers no guarantee of confidentiality, and I accept the risks associated with communicating personal information via email.

The CALQ confirms that personal information gathered from this transfer is accessible only to those authorized to receive it within the organization. The CALQ will use the necessary information to follow up on or respond to your message.

Information request

Sara Thibault, Program officer
Recognition, Program for the Inuit and First Nation arts
Conseil des arts et des lettres du Québec
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Montréal (Québec) H3A 2H7

Telephone: 514 864-3350 or toll-free: 1 800 608-3350
sara.thibault@calq.gouv.qc.ca

Required documents

The application should include the following:

- Form containing the description of the project.
- Form containing personal information, completed and signed.
- Document confirming Inuit and First Nations status for an **initial application** to the Conseil: double-sided photocopy of the Indian status card issued by Inuit and First Nations and Northern Affairs Canada (INAC) or the Inuit Beneficiary Card issued by Makivik Corporation (Nunavik), Inuvialuit Regional Corporation (Inuvialuit), Nunavut Tunngavik Inc. (Nunavut) or Nunatsiavut (Labrador). If you cannot submit these documents, the Conseil will determine your eligibility based on the responses provided in the "Applicant's undertaking" section.
- Applicant's résumé or biography or, as applicable, for each group member (maximum 3 pages).
- Detailed budget indicating project revenues and expenses.
- Letter of recommendation provided by peers, elders or the community (for up-and-coming Inuit and First Nations artists only).
- As applicable, letter of invitation or confirmation of participation in professional development activities (mentoring, internships, etc.) or other activities such as workshops, conferences, seminars, festivals, etc.
- As applicable, confirmation letter from the partner(s).
- Materials for the application: images (maximum 15), texts (maximum 25 pages) or audio/video recordings (maximum 15 minutes, presented as weblinks in a Word document or PDF) of the artistic work of the applicant or group of collaborators, either produced prior to the project or relating to it.* Listening or viewing notes will facilitate the evaluation process.

* **Audio/video files:** the recommended formats for the recording are AVI and MPEG. Present digital images in JPEG format, file size 1 MB or less.

Make sure that your computer media are readable in the Windows environment. You are responsible for ensuring that all documents arrive intact at the Conseil and in the appropriate formats. Please note that Blue Ray Disks are not accepted.

If the supporting items and documents cannot be submitted in accordance with the above recommendations, please contact the person in charge of the program.

Important: The maximum size of all attached documents must not exceed 25 Mb.

Project presentation

1- Description

This section may be presented orally (in French or English) and recorded on a USB key.

Describe your project.

Indicate the project's expected impact on you, your artistic practice and your career.

Oral recording specifications: If the description is submitted in an Inuit or First Nations language, it must be accompanied by an English or French translation. The presentation should not exceed 5. The recommended formats for the recording are AVI and MPEG.

2- Schedule

This section should be filled out using the form.

Describe the steps for realization of the project.

3- List of participants (as applicable)

First and last names	Project role(s)	Nation (as applicable)

Add lines as needed.

Information on the host organization or partner organizations (as applicable)

Name	Website

Add lines as needed.